

Overview

"OMWBE is pleased to continue our partnership with WSDOT Office of Equal Opportunity and the DBE community. We provide quality services and a profound commitment to the success of the DBE community."

Cynthia Cooper, Director, OMWBE

OMWBE administers the DBE Supportive Services Program for the Department of Transportation. A team of experienced consultants has been assembled to provide counseling and training services.

Services are provided in one-on-one counseling sessions or group workshops. The workshops are designed to enable DBE firms to perform in critical business areas.

Firms must be engaged in highway-related activities and certified as a Disadvantaged Business Enterprise (DBE). For DBE certification, firms must meet all applicable federal program eligibility criteria.

Contact OMWBE for information on certification criteria and application procedures.

*For more information, please visit
OMWBE at any one of four
convenient locations:*

Olympia - Headquarters

Street Address: 406 South Water Street
Olympia, WA 98501
Mailing Address: PO Box 41160
Olympia, WA 98504-1160
Phone: (360) 753-9693
Toll Free: (866) 208-1064
Fax: (360) 586-7079
Hours: 8:00 am - 5:00 pm M-F

Customer services are available by
appointment only at our community offices:

Seattle

US Small Business Administration
2401 4th Avenue, Suite #450
Seattle, WA 98121
Phone: (206) 553-7356
Fax: (206) 553-0194

Tacoma

US Small Business Administration
Bates Technical College
1101 Yakima Avenue
Tacoma, WA 98405
Phone: (253) 680-7393

Lakewood

Clover Park Technical College
4500 Steilacoom Blvd SW
Lakewood, WA 98499
Phone: (253) 589-4501

*Or visit our website at:
www.omwbe.wa.gov*

DBE Supportive Services

**Expanding
Building
Partnering**



**Washington State
Department of Transportation**



**WASHINGTON STATE
OFFICE OF MINORITY & WOMEN'S BUSINESS ENTERPRISES**

DBE

The Disadvantaged Business Enterprise Supportive Services Program (the "Program") is designed to provide DBE certified businesses working on federally-funded highway projects with technical assistance and training.

The goal of the Program is to enable DBEs to compete for contracts and to successfully perform on contracts.



ADP Electric
140th Ave/Way SE Widening Project

"Our commitment is to respond to the needs of our DBE clients helping them to enhance their organizational and business self-sufficiency."

Brenda Nnambi, Director
WSDOT Office of Equal Opportunity

Supportive

Training and counseling are available at the firm's place of business or on the internet in two formats:

- group workshops
- individual counseling sessions

OMWBE conducts an initial interview over the phone to determine the type of assistance needed by each client.

A post-counseling interview is also conducted to determine if there is a need for follow-up work.

To request counseling/assistance and for more information, contact OMWBE at dbess@omwbe.wa.gov; or visit the program website at www.omwbe.wa.gov/dbess.

Translation services in over 50 major languages and dialects are available upon request.

All training and counseling services are provided at no charge to certified DBEs.

Services

Pre-Certification

- Certification Application Preparation
- Federal (USDOT DBE) Eligibility Criteria

Construction Bid Preparation

- Assembly of Bid Packages
- Blueprint Reading
- Construction Plans
- Estimating and Bidding

Contract Administration/Construction Management

- Cost Management
- Project Control
- Full Service Plan Center

General Office Management

- Accounting
- Budgeting
- Employee Reporting
- HR Staffing
- Record-Keeping

Long Term Development

- Business Plans
- Feasibility Analysis
- Financial Planning
- Loan/Bonding/Insurance Referrals
- Marketing